



MOTT HALL CHARTER SCHOOL

RISE TO THE CHALLENGE

Board of Trustee Meeting Minutes June 14th, 2021

A regular meeting of the Board of Trustee (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:30 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustee were present: Natalie Thompson, Sandra Lugo, Karen Bhatia, Jason Caldwell, Kevin Murungi, Francesca Weindling, Robert Rodriguez, Sarah Calderon.
- The following Trustee was absent: Robert Rodriguez.
- The following school staff and guests participated: Connie Lobdell, Principal; Suzanne Trice, Director of Operations; Nzingha Ewadi, Director of Operations (Suzanne Trice’s Successor); Josh Moreau, Financial Consultant.

Call to Order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public with comments.
- Josh Moreau gave overview of 2021-2022 Fiscal Budget
 - PPT loan forgiven
 - Receipt of grant
 - Year end is profitable
 - Metrics are in good shape
 - Per pupil rate up by approximately 4-1/2%
 - Consistent focus on instruction
 - 2 grants – CRRSA and ARP
 - CRRSA - deadline extended to 6/30/21
 - ARP – no deadline at this time
 - Paul Hastings Grant – specific to technology but can be used for interventions of students with learning deficits due to COVID
 - Connie Lobdell – earmarked additional funds for mental health
 - Budget vetted numerous times by Finance Committee
- Vendor Contracts
 - Connie Lobdell has up to \$10,000
 - Vendors:
 - One Technology Consultant
 - Josh Moreau – Financial Consultant
 - Suzanne Trice – Consultant
 - Melissa Garber – COVID Emergency

- The Board will approve vendor contracts with ability to amend.
- Extension of Board Members Natalie Thompson, Karen Bhatia and Sandra Lugo
- Connie Lobdell updated the Board on the “State of the School”:
- Graduation on Saturday, June 12th – 25% Capacity
- Accountability Tracker
- Self-evaluations need to be completed for renewal
- Renewal application to be completed by July 30th – Renewal Narrative
- Students to participate in NYCDOE Summer Rise Academy
- Preparation and planning for 2021-2022 post pandemic school return
- 2021-2022 Calendar
- Preparation for Authorized Visit, e.g. focus groups, rooms, etc.
- Board support for school
- Local Assessments will reflect gains
- Teaching and Learning – focus on parent engagement
- Student attendance
- Fundraising Committee – No changes
- Board candidate update – waiting on status of prospective candidate

Next Steps

- Committee Structure and Alignments
- Fundraising
- By-Laws
- Re-energize/Revisit:
 - Facility
 - Investment of Funds for School

Board Motions and Approvals


1. The Board reviewed and unanimously approved the May 24th, 2021 meeting minutes.
2. Fiscal Budget – motion was made by Karen Bhatia and seconded by Sarah Calderon. The Board approved unanimously.
3. Vendor Contracts – motion was made by Natalie Thompson and seconded by Karen Bhatia. The Board approved unanimously with the ability to amend.
4. Extension of Board Members – motion was made Jason Caldwell and seconded by Francesca Weindling. The Board approved unanimously.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Natalie Thompson, Chair

APPROVED:
Sandra Lugo
Name



Signature

May 24th, 2021
Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.