



MOTT HALL CHARTER SCHOOL

RISE TO THE CHALLENGE

Board of Trustees Meeting Minutes Annual Board Meeting September 17th, 2024

A regular meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Sandra Lugo, Lyne James Turnbull, Francesca Weindling, and Luis Quan
- The following Trustees were absent: Karen Bhatia, Don Mabrey and Jason Caldwell.
- The following school staff was present: Connie Lobdell, Principal and Executive Director

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:40 p.m.
- No public comments.
- Motion was made for approval of August 20th, 2024 minutes.
- Dr. Patrick Awosogba:
 - Encouragement for increased public involvement, including a suggestion box to gather feedback and engage parents.
 - Discussions addressing space and strategies to address these issues.
 - Additional rooms – discuss with Connie Lobdell and Principal Diaz
 - Email DOE – individual responsible for space
 - Suggestions to engage DOE for potential expansion of shared space
 - Asked Luis Quan to reach out to DOE regarding space. Lyne James Turnbull said she would reach out to DOE (Ron Caccioppoli – Director of Space Planning, DOE)
 - Space issues in relation to student enrollment numbers
 - Policy to adjust allocated space based on student numbers (BUP – Building Utilization Plan)
 - Connie Lobdell – going down to 5th grade would provide the numbers for space
 - Accountability Dashboard items – Connie Lobdell
 - Benchmark 6 – Board Oversight
 - Need to revisit
 - Clarity for all stakeholders
 - Quarterly reviews
 - Enrollment
 - Connie Lobdell – number of students almost at 180
 - Status of International Baccalaureate (IB)
 - Mott Hall is a candidate school for IB when addressing the State
- Connie Lobdell:
 - PTA elections will focus on public comments to facilitate community involvement and communication.
 - Francesca Weindling – Parents will want to address their concerns about the school’s limited space
 - Reviewed Accountability Dashboard
 - State liked that the school had an Accountability Dashboard
 - Updates will be done on Accountability Dashboard with current data for renewal visit

- State presenting a webinar on Friday, 9/19/24 on preparing for renewal
- Focus on specific areas needing attention based on previous renewals will be on benchmarks 6, 7 and 10: Board Oversight, Organizational Capacity, and Legal Compliances
- Board Oversight will be a main focus
- Addressed on renewal application
- Luis Quan – What do each of the of levels mean or address? Connie Lobdell will ask during the webinar about the significance of the levels and/or what they address
- Benchmark 7 – Organizational Capacity
 - Special Educations students – out of compliance
 - No Director of Operations
 - Addressed in renewal application to insure compliance
- Reached out to International Baccalaureate (IB) regarding implementation aspects of IB in the school
 - Board needs to be familiar with IB
 - Teachers need to be trained in IB
 - Changes to schedule
 - Shared a breakdown of classes, times, etc.
 - 30% (10) staff enrolled
 - Ms. Melendez – IB Coordinator
 - Lyne James Turnbull
 - Online classes/training less costly
 - \$900 per class
 - Breakdown of teacher training
 - Scheduling and meeting with facilitator
 - Category 1
 - Unit planning
 - Suggested IB Coordinator travel for training
 - Explained IB implementation to date
 - Luis Quan – follow up on delving deeper on next steps. What does it look like?
 - Connie Lobdell – looks like training for coaches
 - IB - Connie Lobdell will meet with Lyne James Turnbull

Board Motions and Approvals

1. Motion to approve August 20th, 2024 minutes made by Luis Quan and seconded by Sandra Lugo - Board
2. Motion to adjourn meeting made by Francesca Weindling and seconded by Lyne James Turnbull - Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo
Name


Signature

September 17th, 2024
Date