



**Board of Trustees Meeting Minutes
March 21st, 2022**

A regular meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present: Natalie Thompson, Sandra Lugo, Jason Caldwell, Kevin Murungi.
- The following Trustees were absent: Kamoy Smalling, Karen Bhatia and Francesca Weindling.
- The following school staff and guests participated: Connie Lobdell, Principal and Executive Director; Josh Moreau, Financial Consultant.

Call to Order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public with comments.
- Connie Lobdell introduced the newest member of MHCS, Yvette Colon, Director of Operations (DOO) and welcomed by the Board.
- Josh Moreau:
 - Financial Report and School Audit
 - Staffing – Natalie Thompson asked about increasing number of staff members on Operations Team
 - Funding has usually been allocated towards instructional needs, i.e. teachers, and not specifically for Operations
 - 21st Century Grant – allocation
 - In the black at this time
 - Human Resources (HR) – Natalie asked about vendors to replace TriNet
- Connie Lobdell updated the Board on “state of the school”:
 - Need hiring of 8th grade ELA Teacher for 2022-2023
 - State Exams coming up:
 - ELA next week
 - Math end of April
 - NYSESLAT – Speaking begins in April and Listening, Reading and Writing in May
 - Next Generation Standards to be implemented in 2022-2023
 - Marketing:
 - Lottery – April 1st, 2022
 - Open House Carnival – March 26th, 2022
 - Calls are being made
 - Distribution of Flyers
 - Updating school website – more visuals
 - Enrichment:
 - Summer Program to be extended to 3:00 p.m.
 - Remedial in the a.m.

- Enrichment in the p.m., i.e. trips, etc.
 - Summer Youth Program – Mott Hall can hire youths in summer programs in pushing and meeting community involvement needs
 - After school program partnerships availing Mott Hall with many opportunities for scholars
- o Read 180 – Intervention program data shows growth
- o ENL scholars are outperforming other groups
- o I-Ready will be in full implementation
- o African Studies to be implemented in 2022-2023
- o Reading Inventory
- o Other schools are looking at Mott Hall and utilizing Mott Hall ideas
- Natalie Thompson:
 - o Comprehensive Action Plan
 - Update – Met with Kim Santiago and Yvette Colon and reviewed all areas that needed to be addressed
 - State is happy with all the information and found Mott Hall to be proactive
 - o Hiring of consultant to do instructional audit
 - o Renewal – State will be meeting in May
- Jason Caldwell – asked about staff and scholars wearing masks at Mott Hall. Connie Lobdell informed that wearing masks was optional.

Board Motions and Approvals

1. Motion to approve March 21st, 2022 minutes made by Jason Caldwell and seconded by Natalie Thomson - Board reviewed and unanimously approved.
2. Motion to approve hiring of Ryan Wheeler and Toya Woods made by Jason Caldwell and seconded by Kevin Murungi - Board reviewed and unanimously approved.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:
Sandra Lugo
Name



April 25th, 2022

Signature

Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.