



MOTT HALL CHARTER SCHOOL

RISE TO THE CHALLENGE

Board of Trustees Meeting Minutes December 18th, 2023

A regular meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Karen Bhatia, Luis Quan, Don Mabrey and Francesca Weindling
- The following trustees were absent: Sandra Lugo, Jason Caldwell
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director; and Josh Moreau, Financial Consultant

Call to order, Public Comment and Board Discussion

- No public comment
- Motion to approve last meeting notes- Karen; second: Don; approved.
- Items for Discussion
 - Josh to come to next board meeting to discuss proposal regarding budget.
 - Connie will have an action plan the first week of January that will be shared with Dr. A
- First Computer Based Testing completed- we purchased platform with similar format; ELA took first baseline and will do this for math tomorrow.
 - Dr A- asked if we have enough laptops and we do.
 - Connie- we have used Cami in the past and it is still in use.
 - Luis- how preparing kids for typing-- Connie- we have the CS lab so the kids are practicing, and assessments are on the computer so these are reinforcing skills for them
- NYS ELA & Math Computer Based Testing simulation in January- asking those interested to register; will be for science, math and ELA; Luis doing the same; we will have some data which will be helpful.
- Formal Observations currently underway- 7th done and after holidays will be the rest; will give us a good understanding of where the teachers are.
- Board Restructuring- bylaws suggest we have 9 members, and we currently have 7 members; any member of the board can recommend additional members. Dr A knows one and possibly another. If we have anyone in mind especially in budget and finance, please suggest them. We have the responsibility to nominate, remove and approve trustees.
- DOE Office Planning- need to start making the connections to expand present site or go to another site.
- Board meeting Calendar- lets calendar so we are present and have quorum.
 - Will be scheduled for 3rd Tuesday of each month and if need for a Wednesday we can switch.

- o Next one is January 16
 - o We should also have on-site meetings a couple of times a year.
- Addressing Trustee Bylaws- Dr. A discussed the Executive Committee- Chair, Vice Chair, Treasurer
 - o We also have responsibility for oversight of the school including hiring and compensation.
 - o We need to update the bylaws.
- Website- we need to have update information on board members I

Adjournment

Adjournment- 6:16- Don moves, Karen seconds

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo _____
Name

 _____
Signature

December 18th, 2023 _____
Date