



**Board of Trustees Meeting Minutes  
Annual Board Meeting  
August 20<sup>th</sup>, 2024**

A regular meeting of the Board of Trustee (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

**Attendance**

- The following Trustees were present via video conference: Sandra Lugo, Francesca Weindling, Dr. Patrick Awosogba, Luis Quan, Don Mabrey, and Lyne James Turnbull.
- The following Trustees were absent: Karen Bhatia and Jason Caldwell.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

**Call to order, Public Comment and Board Discussion**

- After noting that a quorum was present, the meeting was called to order at 5:40p.m.
- No public comments.
- Motion was made for approval of July 16<sup>th</sup>, 2024 minutes.
- Connie Lobdell:
  - Accountability Dashboard
  - Renewal application due September 4<sup>th</sup>
  - Potential adjustment to scores by September 4<sup>th</sup> due to computer-based testing
  - Action plan for renewal – focus on areas of deficiency identified
  - Emphasis on the need for comprehensive review of renewal document and action plan
  - Dashboard created to track progress
  - Benchmark 6 – Lack of board oversight
  - By-laws reviewed
  - Accountability Dashboard shared with Dr. Johnson/State
  - Preliminary performance data – focus on state exams (ELA and Math)
  - 50% of students passed the Algebra regents
  - Ms. Melendez is working on exam data
  - Renewal documents to be reviewed and signed by Dr. Patrick Awogsoba
- Dr. Patrick Awogsoba:
  - Renewal document and by-laws to be sent to board members for review and feedback at next board meeting
  - Need for transparency and familiarity with dashboard
  - School building scaffolding - may take more than a year to complete work
  - Scaffolding infringing on student space
  - Will need to coordinate with Mr. Diaz, DOE principal and DOE director in charge of scaffolding, etc. regarding logistical concerns
  - Emphasis on documentation of safety concerns and ensuring they are addressed
  - Need to work on obtaining alternate space for students’ activities
  - Update School Safety Plan to reflect any changes due to scaffolding
  - Discussion of renewal of board members’ terms for Sandra Lugo, Karen Bhatia and Francesca Weindling

- Motion made to approve renewal terms for board members Sandra Lugo, Karen Bhatia and Francesca Weindling
- Appreciation expressed for the board members' commitment and attendance
- Emphasis on the importance of board support for the Executive Director/Principle
- Encouragement to continue working collaboratively for the benefit of the school community
- Lynn James Turnbull:
  - Will contact DOE person responsible for scaffolding, etc.
  - Will put communication in writing
  - DOE principal should be primary
  - Will copy Dr. Patrick Awogsoba on communication to DOE regarding scaffolding, etc.

**Board Motions and Approvals**

1. Motion to approve July 16<sup>th</sup>, 2024 minutes made by Luis Quan and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to approve renewal terms for board members Sandra Lugo, Karen Bhatia and Francesca Weindling made by Don Mabrey and seconded by Luis Quan - Board reviewed and unanimously approved.
3. Motion to adjourn meeting made by Sandra Lugo and seconded by Francesca Weindling - Board reviewed and unanimously approved.

**Adjournment**

1. There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,  
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo  
Name

  
Signature

August 20<sup>th</sup>, 2024  
Date