



# MOTT HALL CHARTER SCHOOL

RISE TO THE CHALLENGE  
AN INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL

## Board of Trustees Meeting Minutes November 9<sup>th</sup>, 2017

A regular Meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on November 9<sup>th</sup>, 2017 beginning at 5:30 p.m. local time pursuant to notice duly given.

### Attendance

- The following Trustees were present: Natalie Thompson, Karen Bhatia, Emily Harrington, Richard Cohen, Marianna Houston
- The following members were absent: Sarah Calderon
- The following school staff members participated: Connie Lobdell, Executive Director; Kassandra Diaz, Director of Operations
- The following guests participated: Bob Lesser

### Call to order and Public Comment

- After noting that a quorum was present, the meeting was called to order at 5:42pm.
- The Board reviewed potential new Board candidates and discussed new member needs, especially in the area of academics and instruction.
- The Board reviewed the school Accountability Dashboard and monthly financial statements. The Board noted the need to increase enrollment in order to meet the school’s projected goal for the school year.

### Board Motions and Approvals

1. The Board reviewed and unanimously approved the October 2017 meeting minutes.
2. The Board unanimously approved the following three revision requests the school’s charter to be submitted to the State Education Department: 1) Altering the school’s maximum allowable enrollment to 280 students, 2) Combining the Executive Director and Principal roles to allocate additional resources to teacher support and development, 3) To simplify and focus the school’s Key Design Elements on the school’s current goals.

### Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:15pm.

Respectfully submitted,  
Richard Cohen, Secretary

APPROVED:

Karen Bhatia

Name

[Signature]  
Signature

12/15/17

Date