



# MOTT HALL CHARTER SCHOOL

RISE TO THE CHALLENGE

**MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE  
MOTT HALL CHARTER SCHOOL**

**OCTOBER 7, 2014**

A regular meeting of the Board of Trustees (the “**Board**” or “**BoT**”) of the Mott Hall Charter School (the “**MHCS**”), Annex of 1260 Franklin Avenue between 168<sup>th</sup> and 169<sup>th</sup> Street, Bronx, NY 10456 on October 7, 2014 beginning at approximately 5:30 p.m. local time pursuant to notice duly given.

**Attendance**

The following Trustees were present at the meeting: **Jesse Margolis, Patrick Awosogba, Peter Oroszlany, Matthew Friedman, Charles Stern, and Brenda Bravo.**

The following school staff members participated in person: **Bob Lesser, Executive Director; Michael Williams, Principal; Alice McIntosh, SPED Coordinator.**

**Sarah Calderon and Natalie Thompson** were absent from the meeting.

No parents and/or guests attended this meeting.

Michelle Ching, Executive Assistant, recorded the minutes.

**Call to order and Public Comment**

After noting that a quorum was present, the meeting was called to order at 5:30pm.



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## **Board Motions and Approvals**

1. Board reviewed and unanimously approved. September 9, 2014 meeting minutes.

## **Committee/ Taskforce and other Updates**

**Academic Taskforce** - Board member Jesse Margolis presented the finalized MHCS Accountability Report from the 2013-2014 school year.

## **Executive Summary Review**

Mr. Lesser highlighted the contents of the Executive Summary for the month of September.

### *Academic Program*

1. Mr. Williams has done 73 informal observations, observing each of the sixteen teachers at least four times since the first day of school.
2. Professional Development: Has been conducted every Wednesday afternoon focusing on Danielson first three Domains. Grade Team has met three times this month, discussing ways to improve study hall, creating baseline assessments, and aligning on our norms and procedure.
3. Curriculum Development: On Saturday, October 18, a Curriculum Writing Retreat to assist teachers in their unit writing.

### *High School Placement*

1. MHCS community has attended NYC DOE HS fair at Brooklyn Tech the weekend of September 20<sup>th</sup>. They have met with the school leadership at Horace Mann, Riverdale Country, Bronx Center for Science and Math, HS of Fashion Industries, Beacon HS, St. Catherine's HS, Fordham Prep and HS of American Studies at Lehman College. Scholars are engaged in the SHSAT Test Prep and TACHS program.

2. Admissions: Currently actively enrolling new students and attracting 6<sup>th</sup> grade students who reside in 10456 (home) zip code. Lottery will begin on April 2015.

*Social and Emotional Health*

1. Counseling updates: Counseling services are being held on a weekly basis to meet the needs of the students in MHCS community.

*Operations*

1. Scholar enrollment: currently there are 190 students in attendance  
HR staff number: 18 teaching staff, 3 administrative staff, and 6 management staff.

**Board Recruitment**

- Emily Chepiga was introduced as potential Board member.
- We are continuing to recruit new potential Board members.

The Board voted unanimously to enter Executive Session at 6:34pm in order to discuss a specific student matter. Executive Session ended at 6:50pm.

**Forward Agenda**

1. Committee/ Taskforce Updates
2. Executive Summary Review
3. Board Recruitment

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 6:59 pm.

Respectfully submitted,

**Michelle Ching**

Executive Assistant

APPROVED:

**Sarah Calderon**

Chair

