



**Board of Trustees Meeting Minutes  
June 13<sup>th</sup>, 2022**

A regular meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:05 p.m. local time pursuant to notice duly given.

**Attendance**

- The following Trustees were present: Sandra Lugo, Natalie Thompson, Karen Bhatia, Jason Caldwell, Kevin Murungi, Francesca Weindling.
- The following Trustees were absent: Kamoy Smalling
- The following school staff and guests participated: Connie Lobdell, Principal and Executive Director; Yvette Colon, Director of Operations (DOO); Josh Moreau, Financial Consultant; Jenny Fernandez, Parent; Ana De La Rosa, Parent; Bacilia Rivera, Parent.

**Call to Order, Public Comment and Board Discussion**

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public with comments.
- Connie Lobdell:
  - Welcomed Parents
  - Board of Regents met and Mott Hall Charter School was given a three (3) year renewal
    - Organization Chart revised
    - Enrollment - State’s projection for 2022-2023 enrollment 280 by October 2022
    - Corrective Action Plan – school has addressed preemptively
    - Instructional Audit
  - Approval on hiring Ryushique Bonner as Assistant Principal:
    - Will be responsible for school’s Social/Emotional Health, Social Workers and Culture working with Deans and Counselors
    - Start date of July 1<sup>st</sup>, 2022
    - Fingerprinting and clearance in place
    - Natalie asked that Ryushique Bonner’s resume be forwarded to Board members
  - International Baccalaureate (IB) – now allows for virtual interaction
  - Recruitment for English Language Learners (ELLs)
  - Computer Science Programs
  - Hiring Updates – Special Education, ELA/Special Education, Math, Social Studies
  - Graduation
    - Saturday, June 18<sup>th</sup>
    - Brandon Hendricks Scholarship to be presented to honoree by Brandon Hendrick’s mother, Eve Hendricks
    - Changing of Guard
- Yvette Colon:
  - Human Resources vendor options –
    - Prestige

- Extensis
  - Vensure
- New contracts –
  - Schola – 3-month recruitment, marketing services
  - PowerSchool
  - Meg Languages – interactive language program; pilot for one (1) year; Spanish and Mandarin
- Reviewed Dashboard
- Lion’s Luncheon for new incoming students on Saturday, June 11<sup>th</sup> – good attendance
- Declined applications – distance, no busing and families moving out of state
- Multiple types of outreach for student recruitment
- Attending Charter School Conference in Washington, D.C.
- Natalie Thompson:
  - Congratulated Connie Lobdell and staff for renewal
  - Finance Committee will review HR vendor options and report at July Board meeting
  - Salaries for positions should be posted starting in November 2022
  - Position descriptions
  - EDP agreement – Executive Committee to discuss before July Board meeting
- Josh Moreau:
  - Financial Report
    - Finance Committee – salary increase
- Jason Caldwell:
  - End of year donations to scholarship fund over the next few years

**Board Motions and Approvals**

1. Motion to approve May 24<sup>th</sup>, 2022 minutes made by Jason Caldwell and seconded by Francesca Weindling - Board reviewed and unanimously approved.
2. Motion to approve hiring of Ryushique Bonner made by Sandra Lugo and seconded by Jason Caldwell - Board reviewed and unanimously approved.
3. Motion to approve current contracts made by Karen Bhatia and seconded by Jason Caldwell – Board reviewed and unanimously approved.
4. Motion to approve budget and 3% salary increase made by Sandra Lugo and seconded by Jason Caldwell – Board reviewed and unanimously approved.

**Adjournment**

There being no further business to come before the Board, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,  
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo

Name



Signature

July 13<sup>th</sup>, 2022

Date

*All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public*

*comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.*