



**Board of Trustees Meeting Minutes
May 24th, 2022**

A regular meeting of the Board of Trustees (the “Board” or “BoT”) of the Mott Hall Charter School (the “MHCS”) was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present: Sandra Lugo, Natalie Thompson, Jason Caldwell, Kevin Murungi, Francesca Weindling.
- The following Trustees were absent: Kamoy Smalling, Karen Bhatia.
- The following school staff and guests participated: Connie Lobdell, Principal and Executive Director; Yvette Colon, Director of Operations (DOO); Josh Moreau, Financial Consultant.

Call to Order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public with comments.
- Natalie Thompson:
 - Importance of June board meeting.
 - Board attendance and activities being reviewed by state.
- Josh Moreau:
 - Financial Report and School Audit
 - Financially we are where we are supposed to be at this time of year.
 - Finance Committee – review budget with increases
 - Forecast - slow down of expenses
 - Finance Committee will meet June 8th at 1:00 p.m.
- Connie Lobdell updated the Board on “state of the school”:
 - Yvette Colon - Enrollment numbers are not definite until all registrations are completed by parents.
 - Past, present and future enrollment numbers reviewed.
 - Comprehensive Action Plan – Connie Lobdell and Natalie Thompson reviewed state’s requests and responded to evaluation comments from Kim Santiago. Data submitted in support of areas of deficiency.
 - Assistant Principal for Guidance position – Ryushique Bonner to be interviewed by Academic Committee, Sandra Lugo and Kevin Murungi, on Thursday, May 26th.
- Bob Lesser – Strategic Plan Report:
 - Surveyed staff members
 - Strengthen Operations Leadership
 - DOO to be go-between board and school
 - Ensure enrollment and retention
 - assign individual to be responsible for this
 - Refine Social Emotional Health Program
 - sustain and continue program
 - Revitalize Career and College Readiness Program
 - possible responsibility of deans

- track students who have graduated
 - Remain in current facility and potentially rent satellite space for self-contained special education program
 - Continue instructional excellence and innovation
 - Streamline administrative positions
 - Optimize board engagement
- Natalie Thompson:
 - Curriculum
 - Building space for satellite
 - Expansion of trailer
 - Timeline of accountability matrix
 - Strategic plan to be forwarded to Board for comments

Board Motions and Approvals

1. Motion to approve April 21st, 2022 minutes made by Natalie Thompson and seconded by Jason Caldwell - Board reviewed and unanimously approved.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:
Sandra Lugo
Name



Signature

June 13th, 2022
Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.