

#### MOTT HALL CHARTER SCHOOL

# September 9, 2014

The annual meeting of the Board of Trustees (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS"), was held at Mott Hall Charter School, Annex of 1260 Franklin Avenue between 168th and 169th Street, Bronx, NY 10459 on September 9, 2014 beginning at approximately 5:30 p.m. local time pursuant to notice duly given.

## **Attendance**

The following Trustees were present at the meeting: Matthew Friedman, Jesse Margolis, Peter Oroszlany Charles Stern, Natalie Thompson, and Francesca Weindling

The following school staff members participated in person: Bob Lesser, Executive Director- MHCS

Patrick Awosogba, Brenda Bravo, Sarah Calderon, were absent from the meeting.

No parents and/or guests attended this meeting.

Natalie Thompson presided at this meeting and recorded the minutes as secretary.

# Call to order and Public Comment

After noting that a quorum was present, the meeting was called to order. Ms. Thompson reviewed the agenda.

## **Board Motions and Approvals**

 Board reviewed prior approved Meeting Minutes which were not signed. Charles Stern made a motion to sign the prior approved June 17, 2014 and July 1, 2014 meeting minutes. Motion was seconded by Jesse Margolis. The prior approved minutes were signed by Natalie Thompson and Charles Stern.



#### MOTT HALL CHARTER SCHOOL

#### September 9, 2014

#### **Executive Director Updates**

Board Packet Review - Mr. Lesser briefly reviewed the contents of the Board Packet highlighted below. Packets were available prior to Board meeting.

## Staffing

- Staff orientation was held over 2 weeks in August and it was a huge success. Board Members, Sarah Calderon, Natalie Thompson and Jesse Margolis attended session with the staff.
- Nzinga Antione, Grade 8 Special Education Teacher, resigned on September 1, 2014. We have already
  interviewed potential candidates to backfill the position.

#### Accountability

- Jesse Margolis will continue to work with MHCS on modifications to Accountability system

## Operations, HR and Finance

#### New site updates

- The 5th floor has been branded to mirror the mini building site. We are still waiting for the custodial staff to scrape and paint the trims and ceiling so that we can finish branding the site.
- New desks (Nodes) have been purchased and installed for all classes in both buildings.
- New Science facility lab has been installed
- Fans have been purchased to cool the rooms on the 5th floor until AC units can be installed.
- We are purchasing a shed to provide needed additional storage.

## Co-location updates

- A shared Google calendar has been created for scheduling auditorium usage with PS 63.
- A shared Google calendar will been created and used to scheduling library usage.
- Wireless drops were installed on the 5th floor, the auditorium, and the library.
- Girls and boys bathrooms have been updated with new stalls.
- A new electrical panel will be installed to provide more outlets to the offices.
- An electrician will be in to provide a quote to have outlets for air conditioning units on the 5th floor.



## MOTT HALL CHARTER SCHOOL

## September 9, 2014

 The three offices in the mini building have been redesigned to present a more professional and academic feel.

#### School Stats

- Scholar enrollment: Currently there are 190 students in attendance.
- Scholar attendance rate: The daily average attendance rate is 80.63%
- % of scholars with IEPs: School wide 21%
- % of scholars with ELL designation: School wide 7% (we are still evaluating grade 6)
- Other important info for that month: Registration is down by 37 students. 20 students have gone to other charter school, primarily the Dr. Richard Izquierdo Health and Science Charter School (84X482); 20 students have left the school in grades 7-8; 17 students registered for grade 6 have declined and gone to other schools

#### Development

No new updates

# Siting and Elected Official Engagement

No new updates

#### **Board Recruitment**

We are continuing to recruit new potential Board members.

## Committee/ Taskforce and other Updates

<u>Academic Taskforce</u> – Board member Jesse Margolis provided a fulsome report on the State Test Score and the work we have ahead to move the needle on test scores for MHCS. Additionally he is s reviewing our current metric with an eye toward streaming the current data points to achieve greater efficiency and accuracy in data collection.



## MOTT HALL CHARTER SCHOOL

## September 9, 2014

<u>Development Taskforce</u> – work continues with the Development Consultant on Development Strategy for 2015

Finance Committee – no updates.

Executive Committee - no updates.

## Forward Agenda

- 1. Committee/Taskforce Updates
- 2. Board Packet Review

## <u>Adjournment</u>

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

**Natalie Thompson** 

Secretary

APPROVED:

Sarah Calderon

Chair



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