



MOTT HALL
CHARTER SCHOOL
RISE TO THE CHALLENGE

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE
MOTT HALL CHARTER SCHOOL

December 18, 2012

The annual meeting of the Board of Trustees (the “**Board**” or “**BoT**”) of the Mott Hall Charter School (the “**MHCS**”), was held at Mott Hall Charter School, Annex of 1260 Franklin Avenue between 168th and 169th Street, Bronx, NY 10459 on December 18, 2012, beginning at approximately 5:30 p.m. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: **Patrick Awosogba, Xenia Cox, Peter Oroszlany, Natalie Thompson, Charles Stern and Francesca Wiending.**

The following school staff members participated in person: **Bob Lesser, Executive Director of MHCS and Geovanti Steward – Principal of MHCS.**

Brenda Bravo, Sarah Calderon and David Tinagero were absent from the meeting.

No parent(s) attended this meeting.

Xenia Cox presided at this meeting and Natalie Thompson recorded the minutes as secretary.

After noting that a quorum was present, the meeting was called to order. Ms. Cox reviewed the agenda.

Acknowledgement of the Approval of Prior Meeting Minutes

November 20, 2012, meeting minutes were reviewed and unanimously approved by the BoT.

Executive Director Updates

- A. Board Packet Review - Mr. Lesser reviewed the contents of the Board Packet. Packets will be available prior to Board meetings. Mr. Lesser gave brief updates on Operations, Finance and Fundraising, Staffing and Accountability.

Mr. Lesser and Ms. Cox briefly reviewed the building design for our new space and timeline (July 2014) for completion.



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Mr. Lesser and Patrick Awosogba updated the BoT on the Finance/Operations Committee meeting. The Committee reviewed the 2012 Operating Budget. The Committee suggested re-coding line items.

Social and Emotional Health Youth Development Programs will begin in January.

MHCS's "Whole Child" Accountability System development is underway.

MHCS will host the first installment of the "Speaker Series" with US Ambassador to Uruguay, Julissa Reynoso on December 21, 2012.

- B. Geovanti Steward, Principal of MHCS gave a fulsome update of the Academic Program. Mr. Steward highlighted those recognized in the 1st quarter for academic and behavioral achievement. After a rigorous assessment of the student body, a plan has been established (developed by staff and supported by academic research) that will support students and focus on reading and math leading up to Interim Assessment 2.

Other Business

The BoT reviewed and unanimously approved the 2013 BoT Meeting Calendar.

Mr. Lesser updated the BoT on the Mid-Year Evaluation for staff. The 360 appraisal includes three components; a staff member self-appraisal, peer review and supervisor feedback loop. The process started in December and will conclude in February.

Forward Agenda

1. Board Packet Review
2. Committee and Task Force Updates
3. MHCS's "Whole Child" Accountability System



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Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Natalie Thompson', written over a horizontal line.

Natalie Thompson
Secretary

APPROVED:

A handwritten signature in black ink, appearing to read 'Xenia Cox', written over a horizontal line.

Xenia Cox
Officer